

# CHANGE REQUEST FOR ARCHITECTURAL CONTROL COMMITTEE CONSIDERATION

Please print and submit all requests in writing to:  
**Glenview Homeowners Association**  
**c/o Circle C Properties**  
**2828 W. Parker Rd. Ste 104**  
**Plano, TX 75075**  
**Fax to : 866-812-8811**  
**Email to: ACC@glenviewstates-hoa.org**

For Architectural Control Committee Use Only
Project APPROVED on: _____
Project DENIED on: _____
_____ Authorized Signature    Glenview Architecture Control Committee:
Recommendations: / Reason for Denial: Attached

**PLEASE PRINT INFORMATION BELOW:**

Homeowner Name:				
Glenview Address:				
City, State & Zip:				
Telephone Number(s):	(Home:)		(Cell:)	
Desired start date:		Expected completion date:		

**Please describe requested changes in detail, include location on property, exact dimensions and colors. Any changes, omissions or modifications to your submitted request must be amended for your protection. If more space is needed, please attach additional sheets of paper. If necessary, attach a drawing or sketch of the improvement so that the Architectural Control Committee will have a clear understanding of your project. We want to make every effort to understand and approve your request.**

**NOTICE TO OWNERS:** Your proposed improvement(s) may require a permit from the City of Hickory Creek. You or your contractor should contact city hall about permit requirements before starting any work. **No work shall be done which may change the existing drainage or adversely affect the common areas of the community.**

If approved, please retain a copy of the HOA decision for your records. If your request is denied, please understand and work closely with the Architectural Control Committee to determine if an alternative plan, may be approved.

**I will assume responsibility for all work performed during construction of the above proposed improvement that my contractor or I accomplish which, in the future, may adversely affect any common areas of the subdivision. I will also assume responsibility for all future maintenance of this addition or improvement.**

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**Homeowner Signature**

**Date**